

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN HELD IN THE TOWN OFFICE COUNCIL CHAMBERS AT 701 MAIN STREET, ON WEDNESDAY, SEPTEMBER 13<sup>TH</sup>, 2023.**

**PRESENT:** Mayor - Larry Tomlinson  
 Councillors - Ron Fisk  
 - Murray Gray  
 - Greg Nosterud (via speakerphone)  
 - Garry Towler

Chief Administrative Officer - Paul Listrom

Youth Member - Molly Martens

**ABSENT:** Councillor - Chris Davidson  
 - Kyla Fingas

Call to Order

Mayor Larry Tomlinson called the meeting to order at 7:00 p.m.

Minutes #1

GRAY & NOSTERUD – That the minutes of the regular meeting of August 16<sup>th</sup>, 2023, be approved as circulated.

Carried.

John Turnbull – owner of Guardian Medical Services at 608 Main Street attended the meeting from 7:00 p.m. to 7:20 p.m. Purpose of his attendance was in response to the request by Council to attend a meeting to clarify his request for a 15-minute loading/unloading handicapped parking zone in front of his business. Council were unsure if he was requesting signage and blue paint on the curb, or was also requesting a low-level wheel chair entrance off the sidewalk in front of his business. Mr. Turnbull advised that he is only asking for the signage and curb to be painted, as he wants the mobility bus to be able to park in front of his facility and drop their ramp down onto the sidewalk, and then the patients can enter his building. Council commented that there is also a handicapped parking area with blue paint on the curb that currently exists to the South of the R.M. of Moosomin building on the same block. As such, the Public Works Committee would have to meet and physically look at this area, as the current handicapped loading area may be able to be moved a bit farther to the South, rather than have two handicapped spots only a few car lengths apart. The delegation commented that he understood the concern, and thanked Council for their time, then left the Council chambers.

Recreation Report #2

TOWLER & NOSTERUD – That the Recreation Department written report be accepted as presented by Recreation Committee Chairperson – Councillor Murray Gray.

Carried.

Tourist Booth #3

NOSTERUD & TOWLER – That as the Communities in Bloom judges which judged our community on July 18<sup>th</sup> and July 19<sup>th</sup>, 2023, identified that the Town of Moosomin should have a Tourist Booth for the travelling public, that Council now acknowledge this comment, and actively pursue placement of a building for this purpose.

Carried.

Sportsplex Wages #4

TOWLER & GRAY – That Council acknowledge and authorize the payment of wages for employees at the Sportsplex, per schedule attached and forming part of these minutes.

Carried.

P.W. and Utilities Report #5

GRAY & FISK – That the Public Works and Utilities written report be accepted as presented by Public Works & Utilities Assistant Foreman – Shawn Matichuk.

Carried.

Jalisa Miller, Jill Jones, and Samantha Campbell representing the Play Fair Daycare Inc. attended the meeting from 7:55 p.m. to 8:15 p.m. Purpose of their attendance was to request Council to consider abating the annual property taxes for the Daycare, which in 2023 was in the amount of 21,017.95. The delegation advised that according to a 2019 survey performed by the Saskatchewan Early Childhood Association, that the following municipalities provided tax abatements: Kipling, Esterhazy, Regina, St. Brieux, Hudson Bay, Biggar, Elrose, Outlook, and Prince Albert, and that there were likely more communities abating taxes, as this survey was done a few years back. The delegation advised that the money that is saved from not having to pay the annual property taxes would not be used for operational expenses, but rather kept in a separate account for capital expenses including a new building, when the time arises. Council acknowledged the valuable service that the daycare provides, however, stated that not all Council was in attendance, so would table their request until a full Council was available to consider the abatement of taxes for the daycare. The delegation thanked Council for their time, then left the meeting.

  
 Mayor

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN, HELD ON WEDNESDAY, SEPTEMBER 13<sup>TH</sup>, 2023.**

Samantha Campbell – Manager of Moosomin Food Share attended the meeting from 8:15 p.m. to 8:25 p.m. Purpose of her attendance was to advise that the Moosomin Food Share has received a \$20,000.00 donation, and are wanting to install a small stand-alone building known as a “Community Fridge”. This building would be approximately the size of a garden shed, to place a fridge, a freezer, and have shelves for fresh produce, where people can simply go into this structure and take the food they require. Samantha’s request was for permission to place the building in the back alley, and C.A.O. Paul Listrom advised that as long as the building itself is 100 sq. ft. or less, no permits nor engineered drawings are required, and that the Food Share could have more than one shed for this purpose without permits, etc., provided they are also 100 sq. ft. or less. Samantha also requested that the Town provide snow removal throughout the winter on their lot. Council advised Samantha with plans to proceed with placement of the “Community Fridge”, and that the Town would level the dirt for the shed(s), and perform snow removal on the lot throughout the winter as required. Samantha Campbell thanked Council for their response, and advised that the need for the food bank has certainly increased this year. In February of 2023 eight hampers were provided on a monthly basis, however, that number has now grown to forty-three hampers in September 2023, and that these hampers contain approximately \$300.00 of food. Council thanked Samantha for the work that the Food Bank and Thrift Store does provide for the community, and then the delegation thanked Council for their time, then left the meeting.

Corres-  
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#6

FISK & TOWLER – That the following correspondence having been presented to Council, now be filed:

Minster of Education – Honorable Dustin Duncan

re: Child care spaces for Playfair Daycare Inc. in Moosomin

The Cobblestone House

re: Grand opening/open house/bbq event on September 27<sup>th</sup>, 2023, from 11:00 a.m. to 2:00 p.m.

Ashley Heathcote

re: Bylaw Enforcement concerns

Goodman Steel Ltd.

re: Quotation of \$10,400.00 plus taxes to produce engineered drawings for a catwalk at the Town Office, for servicing of furnace/air conditioner units on the roof

Technical Safety Authority of Saskatchewan

re: Notice of Gas Defects at Town Office (*require Walkways and Walking Platforms*)

Southeast Regional Library

re: 2024 budget information

Saskatchewan Municipal Board

re: Formal approval of Bylaw No. 2023-03 to borrow \$3.5M for Water Treatment Plant upgrades

Saskatchewan Water Security Agency

re: Waterworks Compliance Inspections

R.M. of Moosomin No. 121

re: Airport presentation of August 22<sup>nd</sup>, 2023, including potential funding contributions based upon per-capita basis

Saskatchewan Ministry of Highways

re: Copy of minutes of August 28<sup>th</sup>, 2023, meeting

Shirley Davidson

re: Suggestion of placing a spot light on monument at Cenotaph

Moosomin Regional Park Authority

re: Annual meeting of April 11<sup>th</sup>, 2023

MNP

re: Engagement letter for 2023 audit

Jay Hamilton

re: Curbing in front of new Anytime Fitness building at 414 Main Street

Sam Palibroda

re: Request to build skatepark

Municipal Utilities

re: Proposal to perform annual sewage lift station assessments at \$8,000.00/each plus taxes

Southeast Transportation Planning Committee

re: Minutes of Executive Meeting of August 22<sup>nd</sup>, 2023, and list of projects “On the Radar”

KGS Group Inc.

re: Waterline replacement and concerns from Ken Bonkowski

Saskatchewan Water Security Agency

re: Permit for Construction – Water Treatment Plant Upgrades (*Permit No. 00076654-00-00*)

R.M. of Moosomin No. 121

re: Amended Waterline agreement with warranty period now at 10 years as originally agreed

Carried.

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Mayor



**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN, HELD ON WEDNESDAY, SEPTEMBER 13<sup>TH</sup>, 2023.**

- Engineered drawings for catwalk at Town Office #7 GRAY & FISK – That the Town of Moosomin accept the August 17<sup>th</sup>, 2023, quotation from Goodman Steel Ltd., Rocanville, Sk. in the amount of \$10,400.00 plus taxes, for the drafting of P.Eng. stamped drawings for purposes of constructing a “catwalk” on the Town Office roof, for purposes of maintaining the HVAC system. Carried.
- MNP Engagement #8 TOWLER & GRAY – That in response to the September 6<sup>th</sup>, 2023, e-mail from MNP, that Council authorize the Mayor and C.A.O. to sign the MNP engagement letter dated September 6<sup>th</sup>, 2023. Carried.
- Municipal Utilities Lift Station Assessments #9 TOWLER & FISK – That the Town of Moosomin accept the September 11<sup>th</sup>, 2023, quotation from Municipal Utilities Central Ltd., for a three-year contract to perform a lift station assessment on each of the two lift stations, for a fee of \$8,000.00/each plus taxes. Carried.
- Watermain Agrmnt. with RM Moosomin #10 GRAY & NOSTERUD – That the Town of Moosomin now enter into an agreement for ownership of the watermain which the R.M. of Moosomin No. 121 originally installed at their expense, per document attached hereto and forming part of these minutes. Carried.
- Financial Reports #11 GRAY & NOSTERUD – That the Statement of Receipts and Payments, and the Bank Reconciliation for the month of August 2023, be accepted as presented. Carried.
- List of Land in Arrears #12 FISK & GRAY – That Council accept/adopt the List of Land in Arrears as at September 13<sup>th</sup>, 2023, and in accordance with Section 3 (3) of the Tax Enforcement Act, hereby instruct the Treasurer to delete the following assessment(s) from the list, as over one-half of the previous year’s tax levy has been paid, and further that this list shall now be authenticated with the Town Seal, and published in the Moosomin World Spectator:  
\*\*\*Roll #261 000 Edith Kilpatrick  
\*\*\*Roll #764 000 Jayson Barrientos  
\*\*\*Roll #1334 000 Shannon Beckett and Richard Dodsworth Carried.
- Easement on Ed & Cindy Blondeau Property #13 TOWLER & NOSTERUD – That as requested by Ed and Cindy Blondeau on November 16<sup>th</sup>, 2022, that as the Town has now investigated and determined that the drainage easement on their lot property of Lot 1, Block F, Plan 4286, which was originally registered on February 4<sup>th</sup>, 2000, is no longer required, that this easement be released by the Town; and further, that a new easement be now be placed on the very South Easterly portion of same lot due to a municipal watermain being placed on this land when the watermain was extended under the CPR Tracks at Saunders Avenue in 2020, and that the Town solicitor perform the removal of old and registration of new at the expense of the Town. Carried.
- 2024** Library Open Hours #14 FISK & GRAY – That in response to the September 8<sup>th</sup>, 2023, e-mail from Southeast Regional Library, whereby they request the Town to indicate the desired number of “Open Hours” that the Regional Library will be open in **2024**, that Council agree to 35 hours per week for a cost of \$47,967.70 per annum, with the local library to reimburse the Town 2 hours per week for a cost of \$1,122.88/hr. per year x 2 = \$2,245.76, (reducing the Municipal cost to \$45,721.94), per document attached hereto and forming part of these minutes. Carried.
- Loraas Residential Garbage Contract #15 FISK & GRAY – That the Town of Moosomin agree to enter into a residential curbside garbage collection contract with Loraas Disposal Ltd. for a period of 10 years, per documents attached hereto and forming part of these minutes. Carried.
- Stale-dated Cheques #16 GRAY & NOSTERUD – That Council authorize the cancellation of outstanding stale-dated cheques, per listing attached hereto and forming part of these minutes. Carried.
- Permits #17 TOWLER & GRAY – That Development Permit list **and** building/demolition/moving permit list as attached hereto and forming part of these minutes, be approved by Council, subject to MuniCode plan review and on-site inspections, when so applicable. Carried.

Mayor

**REGULAR MEETING OF THE COUNCIL OF THE TOWN OF MOOSOMIN, HELD ON WEDNESDAY, SEPTEMBER 13<sup>TH</sup>, 2023.**

Councillor Ron Fisk declared a conflict of interest in the next item of business as his son in-law is owner of Superior Ag Auto, and left the Council chambers at 9:25 p.m.

Account #18

TOWLER & GRAY – That the following accounts attached hereto and forming part of these minutes, be approved for payment:  
General Account Cheque #47863 – Superior Ag Auto

Councillor Ron Fisk returned to his chair at 9:25 p.m.

Councillor Garry Towler declared a conflict of interest in the next item of business, as he is owner of Towler Construction Ltd., and left the Council chambers at 9:25 p.m.

Account #19

GRAY & FISK – That the following accounts attached hereto and forming part of these minutes, be approved for payment:  
General Account Cheque #47875 – Towler Construction Ltd.

Carried.

Councillor Garry Towler returned to his chair at 9:26 p.m.

Accounts #20

GRAY & NOSTERUD – That the following list of accounts attached hereto and forming part of these minutes, be approved for payment, or as paid:  
General Account Cheques #47794 to #47882

*(excluding cheques #47863, and #47875 which were previously approved earlier in the meeting)*

Wage Account Direct Deposit dated: August 30<sup>th</sup>, 2023 \$50,858.22

Wage Account Direct Deposit dated: September 13<sup>th</sup>, 2023 \$37,482.29

Wage Account Direct Deposit dated: September 13<sup>th</sup>, 2023 \$ 5,866.14

Carried.

Adjourn #21

GRAY & NOSTERUD – That this meeting now be adjourned at 9:29 p.m.

Carried.

  
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Mayor

  
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Chief Administrative Officer